

**UNITED STATES COURT OF APPEALS  
FOR THE FIRST CIRCUIT  
(617-748-9057)**

**NOTICE TO APPLICANT FOR ADMISSION**

An attorney who is qualified for admission must file an application with the Clerk of the United States Court of Appeals. Admission may be accomplished in person any morning that the Court is in session. The applicant must appear at the office of the clerk by 8:30 a.m. on the day he or she plans to be admitted, but the Court does not sit every day. Please check for the actual dates of session.

Admission may be accomplished by mail if the attorney represents a party to an appeal presently before the Court. For admission by mail, the application form must note the name and docket number of the case, and attach the admission fee. The applicant should mail the application to the United States Court of Appeals, United States Courthouse, 1 Courthouse Way, Suite 2500, Boston, MA 02210.

The payment of the attorney admission fee -- including both the \$150.00 attorney admission fee due under 28 U.S.C. § 1913 and the \$50.00 local fee due under Local Rule 46(a)(1) -- should be made with one check, in the amount of \$200.00, made payable to "Clerk, United States Court." The Clerk's Office does not accept cash or credit card payments. The admission fee is waived if the attorney appears as (1) counsel for the United States or an officer or agency thereof, or (2) counsel appointed under the Criminal Justice Act in an appeal presently before the Court. However, if you are counsel for the U.S. or agency thereof, or are appointed under the Criminal Justice Act and would like a certificate of admission there is a fifteen (\$15.00) dollar charge.

Once admitted, the attorney will be assigned a First Circuit Court of Appeals Bar Number which must be used on any pleading filed with the Court.

RICHARD CUSHING DONOVAN, CLERK  
United States Court of Appeals  
for the First Circuit

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**APPLICATION FOR ADMISSION TO PRACTICE  
(Please type or print all answers)**

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Name .....

Last , First, Middle

Firm or Business Name .....

Firm Address.....

City.....State.....Zip.....

Telephone .....

Fax ..... E-mail .....

Name one court before which you have been admitted to practice, and in which you are in good standing, and give the date of your admission to the court.

Name of Court.....Date of Admission.....

Have you ever changed your name or been known by any name other than that appearing on the application? If so, please elaborate.

.....

Have you ever been disbarred or suspended from practice before any court, department, bureau, or commission of the United States or of any state, or have you ever received any reprimand from any such court, department, bureau, or commission pertaining to your conduct or fitness as a member of the bar? If so, attach a separate statement.

If you are filing an appearance subject to admission, please indicate the Appeals Court docket number and name of the case in which you wish to appear.

Case No..... Case Caption.....

**CERTIFICATION AND OATH**

I certify that the foregoing answers are true, and further,

I do solemnly swear (or affirm) that I will conduct myself as an attorney and counselor of this court, uprightly and according to law; and that I will support the Constitution of the United States.

.....

(Date)

.....

(Signature of Applicant)

**Counsel are referred to Fed.R.App.P. 12(b) and Local Rule 12**

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