

**United States Court of Appeals for the Second Circuit  
Thurgood Marshall United States Courthouse  
40 Foley Square  
New York, NY 10007**

JOHN M. WALKER, JR.  
CHIEF JUDGE

ROSEANN B. MACKECHNIE  
CLERK

(212) 857-8603

**INSTRUCTIONS FOR APPLYING FOR ADMISSION TO PRACTICE  
BEFORE THIS COURT**

1. Read Local Rule 46, which is located at the Rules page of the Court's website ([www.ca2.uscourts.gov](http://www.ca2.uscourts.gov)).
2. Use only the forms provided.
3. Enter required data completely and accurately. Carefully prepared application material will assist this office in expediting your admission.
4. Remit the required \$190.00 along with your application. (Pursuant to U.S. Judicial Conference policy, no admission fee is to be charged for attorneys rendering services on behalf of the United States. Upon separation from government service, however, attorneys must re-apply and pay the fee if they wish to remain admitted). Checks should be made payable to:

**Clerk, U.S. Court of Appeals, 2<sup>nd</sup> Circuit**

5. Your completed application and admission fee may be delivered to Room 1802 of this Courthouse or mailed to:

**United States Court of Appeals for the Second Circuit  
Thurgood Marshall United States Courthouse  
40 Foley Square, Rm. 1802  
New York, NY 10007**

**ATTORNEY ADMISSION DATA**

FOR OFFICE USE ONLY	DATE OF ADMISSION
	ADMISSION NO.

PLEASE TYPE:

\_\_\_\_\_  
LAST NAME      FIRST NAME      MIDDLE INITIAL

\_\_\_\_\_  
LAST 4 DIGITS OF SOCIAL  
SECURITY NUMBER

\_\_\_\_\_  
HOME ADDRESS (NUMBER AND STREET)

\_\_\_\_\_  
DATE OF BIRTH (NUMBERS, M/D/Y)

\_\_\_\_\_  
CITY                  STATE                  ZIP

\_\_\_\_\_  
HOME TELEPHONE NUMBER  
(WITH AREA CODE)

\_\_\_\_\_  
NAME OF LAW FIRM, AGENCY or COMPANY

\_\_\_\_\_  
BUSINESS ADDRESS

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BUSINESS TELEPHONE NO.  
(WITH AREA CODE)

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E-MAIL ADDRESS

**UNITED STATES COURT OF APPEALS  
FOR THE SECOND CIRCUIT**

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In the Matter of the Application  
of

**NOTICE OF INTENTION**

for admission to practice before the United States  
Court of Appeals for the Second Circuit

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TO: The Clerk  
United States Court of Appeals for the Second Circuit

Please take notice that I hereby apply to the United States Court of Appeals for the  
Second Circuit for admission to practice before this court.

Dated at \_\_\_\_\_, \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Signature of Applicant

## APPLICANT'S STATEMENT AND CERTIFICATION

I am eligible for admission to the Bar of the United States Court of Appeals for the Second Circuit and submit this statement and certification in support of my application for said admission:

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(List courts to which you are admitted)

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I continue to be a member in good standing thereof.

I do hereby certify that I have:

- (1) read and am familiar with the Federal Rules of Appellate Procedure and the local rules of this Court.
- (2) completed the enclosed attorney admission data form.
- (3) included a check or money order in the amount of \$190.

I am an attorney of good moral and professional character and have been neither disbarred nor suspended from practice in any court.

WHEREOF, I respectfully apply for admission to practice before the United States Court of Appeals for the Second Circuit.

Name \_\_\_\_\_

Name of Law Firm \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

I am a federal government attorney, employed by the \_\_\_\_\_.  
(Agency)

\_\_\_\_\_  
Signature of Applicant

I, \_\_\_\_\_, do solemnly swear (or affirm) that I will conduct myself as an attorney and counselor of this Court, uprightly and according to law; and that I will support the Constitution of the United States of America.

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Signature of Applicant

**SPONSOR'S AFFIDAVIT AND MOTION**

State of \_\_\_\_\_  
County of \_\_\_\_\_ SS:

\_\_\_\_\_, being duly sworn deposes and says:

That I was duly admitted to practice before the United States Court of Appeals for the Second Circuit on (month, day, year) \_\_\_\_\_.

That this affidavit is submitted in support of the application of \_\_\_\_\_, for admission to the Bar of the United States Court of Appeals for the Second Circuit.

That I have read the applicant's statement and certification dated \_\_\_\_\_, believe it to be true and correct, and that it meets the requirements of Rule §46 of the rules of this Court.

That I have known the applicant since \_\_\_\_\_ and that my opinion of the applicant's character, reputation and competency is \_\_\_\_\_.

WHEREFORE, your deponent respectfully moves the admission of the applicant as an attorney and counselor of this Court.

Dated at \_\_\_\_\_, this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Name of law firm \_\_\_\_\_

Street address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Telephone ( ) \_\_\_\_\_

E-mail Address \_\_\_\_\_

Subscribed and sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Signature of Sponsor

It is hereby ordered that the within motion for admission to the Bar of this court be and it hereby is granted.

Dated: \_\_\_\_\_

by Admissions Clerk  
for Roseann B. MacKechnie, Clerk of Court